

MINUTES – DIRECTOR’S MEETING 20th June 2023 at 6.30pm

1. **Attendance**

Present: Norman MacKay (Chair), Neil Campbell (Secretary), Andrew MacDonald, Neil MacDoanld, Mairi MacKenzie, Finlay MacLennan, Roddy MacDonald , Linda Armstrong (Commercial Manager) and Deborah Coghill (Office Manager)

2. **Apologies:** Rhoda MacDonald, Richard MacLennan, and George MacLeod

3. **Declarations of Interest:** No declarations of interest

4. **Approval of Minutes:** The minutes for 21st March and 25th April 2023 were both approved.

5. **Matters Arising/Review of Action Points:**

Title to land in Borge: Linda has been made aware of Inaccuracies in the Estate Title. Anderson MacArthur have pointed out that this is quite common, and the Directors requested that they (Anderson MacArthur) be instructed to amend the Title Deed accordingly.

12 Seilebost: An area to be increased from 0.0374 to 0.0410 hectares at No.12 Seilebost was agreed by the Directors.

Policy for wayleave agreements: Directors agreed for Linda to sign wayleave agreements and bring anything needed to the attention of the Directors.

Land Sales Policy: The Directors agreed to increase the Trust’s admin fee from £250 to £350 and the charge for a statutory house site from £250 to £500, reflecting the increased cost of administering the Trust.

6. **Health and Safety:** No issues were reported. An update to our Risk Assessments has been carried out by NFU.

7. **AOCB:** There were no specific matters of Other Competent Business.

8. **Brainstorming:** There were no specific matters raised under Brainstorming.

9. **Close:** The Meeting finished at 7.42pm

Date of Next Meeting: 22nd August 2023

Post Script: Directors Agreement by Email: It was decided by the Directors via email on **Friday 23rd June 2023** (i.e. three days after the most recent Directors’ Meeting) that the Trust would engage the services of **Arena HR** on a retainer basis. This would come at a cost of £500 per month for 12 months, providing the Trust with a half day consultancy once per month. Should more than this be required, the hourly rate of £120 would be reduced.

Proposed dates for 2023

22nd August

19th September

24th October

21st November

19th December