

## MINUTES – DIRECTOR’S MEETING 20<sup>th</sup> September 2022 at 6.30pm

### 1. Attendance

Present: Murdo MacKay (Chairman, arrived at 6.55pm), Neil Campbell (Secretary), Andrew MacDonald, Rhoda MacDonald, Roddy MacDonald, Mairi MacKenzie, George MacLeod, Linda Armstrong (Commercial Manager), Julia Parr (Community Participation Project Officer) and Deborah Coghill (Office Manager)

**Apologies:** Neil MacDonald, Norman Ian MacKay and Finlay MacLennan

In the Chairman’s absence Roddy MacDonald was appointed to chair the meeting until Murdo arrived.

**Declarations of Interest:** Neil declared an interest on the Gaelic Communities Report

2. **Approval of Minutes:** The Minutes of 23<sup>rd</sup> August 2022 were approved.

### 3. Matters Arising/Review of Action Points:

**Loch An Duin:** Andrew and Neil to measure the volume of the loch as soon as there is a good day.

**Drainage Under Road:** Dougie is still waiting for a third quote to come back so he is going to approach other contractors.

**Storage Containers:** The Directors agreed for the base and groundworks to go ahead.

#### Updates:

##### ***Financial***

Due to a family bereavement the Annual Accounts were not available to present to the Directors so, it was agreed that the Accounts would be circulated as soon as received and the Directors would meet one hour before the AGM to formally approve them.

##### ***Commercial Manager’s Report***

**Unit Lease:** The Directors agreed to meet half the cost of the legal fees for the revised leases for the Units.

**Hybrid Meetings:** The Directors agreed to purchase a Monitor to go with the Meeting Owl.

##### ***Community Participation***

The Report was presented.

(Murdo arrived and took over chairing the meeting)

##### ***Gaelic Communities Fund***

The report was noted and the Trust would continue to seek a Gaelic speaking member of staff.

**Health and Safety:** No issues were reported.

4. **AOCB:** The Directors discussed various suggestions of potential Directors and approaches were agreed to be made.
5. **Brainstorming:**
  - Marquee replacement:** The Directors discussed the impact of the anticipated increase in the number of tour buses due to the Stornoway deep water port.
  - Anniversary:** The Directors thanked Linda for all her work with the Trust over the past ten years and all the progress that has been made since Linda took over as Commercial Manager.
6. **Close:** Meeting finished at 7.35pm

**Date of Next Meeting:** 25<sup>th</sup> October 2022

**Proposed dates for 2022**

22<sup>nd</sup> November

20<sup>th</sup> December