

MINUTES – DIRECTOR’S MEETING 17th May 2022 at 7.45pm

1. Attendance

Present: Murdo MacKay (Chairman), Neil Campbell (Secretary), Neil MacDonald, Rhoda MacDonald, Norman Ian MacKay, Richard MacLennan, Linda Armstrong (Commercial Manager), Julia Parr (Community Participation Project Officer) and Deborah Coghill (Office Manager)

Apologies: Roddy MacDonald, Finlay MacLennan, and George MacLeod

2. Declarations of Interest: There were no Declarations of Interest.

3. Approval of Minutes: The Minutes of 22nd February 2022 and 22nd March 2022 were approved.

4. Matters Arising/Review of Action Points:

Facilities Block: This has now been approved by CnES and we have the Completion Certificate.

Cliff Road: The Directors approved the quote to concrete the road up to the Cliff.

5. Updates:

Financial

April Profit & Loss YTD figures

Funding: A Grant was received from **Nature Scotland** for the Warden Scheme which is due to start in the middle of June. A grant was also received from **Digital Boost** for two new laptops, three monitors and to digitalise our leaflet.

Commercial Manager’s Report

Room Hire: Rates have been reviewed and increased in line with the Unit Rental Rates.

Staff: Iain MacIver has left his post and Julia Parr has taken over from him. Louisa McDougall has been appointed as the Admin Assistant for the Community Participation Project.

Strategic Report: An updated report will be emailed to Directors for email comments.

Review of Staff Terms and Conditions: It was agreed to form a small group to look at this. Membership of this group to be decided in due course.

Renewables: Still waiting for progress on this.

Positions: It was agreed that Murdo would continue as Chairman for one more year. Neil C has agreed to continue as Secretary until the AGM when he plans to stand down as a Director. Norman Iain has agreed to take on the role of Vice Chairman. It was agreed to co-opt Mairi MacKenzie onto the Board of Directors.

Debit Card: The Directors approved that Deborah should have a WHT Debit Card.

Community Participation

The Report was presented.

Gate: The Directors suggested that a price could be sought for a self-closing pedestrian gate at the entrance to Pairc Niseaboist.

Harris Forum

Linda gave the Directors an update from the latest meeting.

Facilities Manager's Report

Linda drew the Directors' attention to the list of expenditure that Dougie was requesting to spend. The list was approved by the Directors.

6. **Health and Safety:** No issues were reported.
7. **AOCB:** A range of issues was discussed without specific conclusion.
8. **Brainstorming:**
National Park for Harris This was discussed, but suggested it be passed onto the Harris Forum.
9. **Close:** Meeting finished at 8.26pm.

Next Meeting: 23rd August 2022

Proposed dates for 2022

20th September

25th October

22nd November

20th December