

MINUTES – DIRECTOR’S MEETING 29 October 2024 at 6.30pm

1. Attendance

Present: Norman MacKay (Chair), Andrew MacDonald, Rhoda MacDonald, Richard MacLennan, Linda Armstrong (Commercial Manager) and Deborah Coghill (Office Manager)

2. Apologies: Mairi MacKenzie, and Neil MacDonald

3. Declarations of Interest: No declarations of interest were declared.

4. Approval of Minutes: Minutes were held over to a future Meeting.

5. Matters Arising/Review of Action Points:

6. Updates:

Commercial Manager’s Report

Bonfire Night Donation: The Directors agreed to a donation of £100 to the Leverhulme School Bonfire night.

Staff Night Out: It was agreed that a staff night out could be arranged with the cost being split between the Trust and the Restaurant.

The Harris Forum: The Harris Forum is due to meet on Monday 4th November and on this occasion Norman and Neil hope to attend.

Grant: Community Led Learning and Development have awarded the Trust £4.5k to go towards the design cost of the Energy Efficiency Project, specifically for the covered entranceway. The Directors agreed to a £1k contribution towards this.

Western Isles Community Care Forum: WICCF have been in touch asking if the Trust would like to be involved in a new project they have coming up which is to provide an HS Carers Card to all unpaid carers, which would give them discounts and benefits. The Directors agreed in principal to be involved.

Living Wage: From the 1st of May the Living Wage will be increasing from £12 to £12.60 from the 1st of May.

Explore Scotland: The Directors agreed to go with advertising in this publication.

On Call Rota: Richard, Norman and Andrew agreed to take a turn to go on call

Staff: Dougie resigned at the end of September and finished working for the Trust on the 25th October. Peter has also resigned and his last day will be 11th November.

Painting: The Directors agreed to ask Dougie for a quote for pre-season painting at Talla na Mara.

PHD: Rhoda has agreed to be involved the Supervisor to provide a link with the Community.

Cliff: The quotes for the roller doors are finally in and the Directors agreed to accept the quote from IDS for supply and installation. Richard to re-measure before accepting the quote.

1 Scaristavore: As the chef has now vacated the property, notice has been given on the house.

AGM: The rearranged AGM is planned to take place on Tuesday 12th November at 7.30pm. Maggie MacKay from Anderson MacArthur and John Moffat from Mann Judd Gordon both plan to attend.

Accounts: It was agreed to meet at 7pm on the 7th November with John Moffat of Mann Judd Gordon to go through the Accounts

Donation: *(This item has been removed for confidentiality but will be restored when confidentiality is no longer required)*

Governance and Management Structure Review: The Directors discussed at length the documents that were provided by Amie Glass regarding staff and the management structure.

Norman left the room at 7.26pm and returned at 7.31pm

7. **Close:** Meeting finished at 9:33pm

Date of Next Meeting: 7th November 2024

Proposed dates for 2024

18th November

18th December