

## MINUTES – DIRECTOR’S MEETING 19<sup>th</sup> November 2019 at 6.30pm

### 1. Attendance

Present: Murdo MacKay (Chairman), Roddy MacDonald (Vice-Chairman), Neil Campbell (Secretary), Dougie Ferguson, Chris Loye, Rhoda MacDonald, Neil MacDonald, Finlay MacLennan, Richard MacLennan, George MacLeod, Linda Armstrong (Commercial Manager) and Deborah Coghill (Administrator)

**Apologies:** Diana Calvert

### 2. Declaration of Interest: Chris Loye

### 3. Minutes of 17<sup>th</sup> September 2019: Approved

### 4. Action Points: See Updates (below)

### 5. Updates

#### **Financial (Appendix 1):**

September Profit & Loss YTD were presented.

#### **Commercial Manager’s Report (Appendix 2):**

**Community Cafe:** Going well to date

**Health & Safety:** Although he is happy with the progress that has been made to date Andrew Scargill raised a number of issues that have still to be completed:

- 1 Look at folding tables to reduce manual handling.
- 2 Fire Doors need to be rehung due to gaps between them.
- 3 Training for Scaffolding
- 4 Safe System of work for Renewables

**Gallery:** Charity Exhibition in June 2020 where artists invited to submit postcard size pieces of art which would be sold for charity. The Directors agreed to waive the 30% Commission they usually charge. Profit would go to Bethesda and the purchase of a Beach Accessible wheelchair.

**New Hookups:** Quotes had been received for a Facilities Block for toilets, showers and washing facilities. The Directors agreed to proceed with this, including putting in a larger electricity cable, but Linda is to look into the different coatings and/or cladding for the Block.

*This item has been removed for confidentiality but will be restored when confidentiality is no longer required*

**Harbon Turbine:** Additional parts are needed and the Insurance Company have agreed to meet the extra cost of these.

***Community Engagement Officer's Report (Appendix 3):***

Carolyn has now left the Trust after completing her year's placement with us having met most of her targets.

***Harris Forum***

Nothing further to report.

6. **Health and Safety:** No incidents to report

7. **AOCB:**

***Land Raid Research Project:*** The Directors agreed that Linda should make enquiries about whether the surplus Heritage Lottery Funding could be used to pay for Iain Robertson and a Trust representative to carry out research in Edinburgh about the Land Raids. Look into getting another Interpretation Panel done, telling the Land Raiders' story and perhaps a Commemorative Plaque.

***10<sup>th</sup> Anniversary of West Harris Trust:*** The Events Committee have suggested a Burns Supper to celebrate the 10<sup>th</sup> Anniversary of the Trust. A reduced amount would be charged. Murdo has agreed to speak at it. Also, to be invited to speak are Jim Hunter and David Cameron, Community Land Scotland. Various people who played a part in the original formation of the Trust are also to be invited, and possibly some public figures (MP, MSP etc)

***Hydro:*** It is possible the Hydro may be sold quickly but more details will be reported as soon as known. A meeting is to be held with North Harris Trust the following day.

*Chris Loye left the Meeting at 7.20pm*

***Restaurant Lease:*** The MK have indicated their wish to terminate the lease of the Restaurant at Talla na Mara. After much discussion it was agreed in the first instance to advertise the lease as soon as possible.

***Office Bearers:***

**Secretary –** Neil Campbell

Proposed- Murdo MacKay    Seconded - Rhoda MacDonald

**Vice Chairman –**

**Chairman –** Murdo MacKay

Proposed – Neil MacDonald    Seconded – Finlay MacLennan

The Directors would welcome new members to the Board and would be keen to have nominations for the next AGM.

**Office Hours:** The Directors were happy for the office to be closed from Saturday 21 December until Monday 6<sup>th</sup> January 2020. Office hours from now until 31 March 2020 will be 9.30pm – 3.00pm.

**Seilebost Playpark:** The Directors agreed that if no interest was shown in the renewal\replacement of the playpark by the summer then the equipment would be removed.

**Close:** The Meeting finished at 8.20pm.

**Next Meeting:** 21<sup>st</sup> January 2020

**Proposed dates for 2020**

**21<sup>st</sup> January**

**18<sup>th</sup> February**

**17<sup>th</sup> March**

**21<sup>st</sup> April**

**19<sup>th</sup> May**

**16<sup>th</sup> June**

**18<sup>th</sup> August**

**15<sup>th</sup> September**

**20<sup>th</sup> October**

**17<sup>th</sup> November**

**15<sup>th</sup> December**