

MINUTES – DIRECTOR’S MEETING 17th September 2019 at 6.30pm

1. Attendance

Present: Murdo MacKay (Chairman), Roddy MacDonald (Vice-Chairman), Neil Campbell (Secretary), Diana Calvert, Dougie Ferguson, Chris Loye, Neil MacDonald, Finlay MacLennan, Richard MacLennan [arrived 6.40pm] Linda Armstrong (Commercial Manager), Carolyn Cluness (Community Engagement Officer) and Deborah Coghill (Administrator)

Apologies: Rhoda MacDonald, Norman Ian MacKay and George MacLeod

2. Declaration of Interest: No Declarations of Interest were stated, but Chris Loye, being interested in a plot, agreed to leave the room when the Directors discuss the Residency Burden.

3. Minutes of 20th August 2019: Approved

4. Action Points:

Sewer Pipe: The Sewer Pipe has been lifted but the toilets are still blocking and the urinals are still overflowing. MacIvers are looking at what can be done to fix this.

Automatic Door: Has now been fixed.

PN Camping: Linda has asked **Total Design** to add a soakaway for grey water and a Chemical Waste Disposal facility to the plans.

Road at TnM: Signs will cost about £350 plus installation and our Insurers have indicated that they will **note** them on our Policy provided CnES are happy that they have been installed properly.

Playpark: Information has been received and will be mentioned at the AGM next week

5. Updates

Financial (Appendix 1):

Cash Flow Projections were presented along with the August Profit & Loss YTD.

Richard MacLennan arrived at 6.40pm

Commercial Manager’s Report (Appendix 2):

MK: Closing date now 5 October. Plans for Community Café are going ahead. Post of Café Assistant has been advertised with closing date next Wednesday (25th). Coffee Machine to be ordered.

Marquee Frame: The Directors agreed to leave the frame up. There is nothing in the Building Warrant to say that the frame cannot remain up, nor have the insurers indicated that it cannot. The manufactures have only given us an Engineer’s Certificate for up to 70 mph with the skin on.

Camping: Environmental Health have said that we should not be advertising Seilebost School Campsite unless we **state** that campers must have **their own** wash facilities. We need to provide more facilities or alter the licence so that only those with their own facilities can use the site. Also need to have a sink and laundry facilities at TnM as well. Separate licence needed for the PN Camping to the TnM campsite. Linda to look into prices for a Welfare Unit

Scarista Common Grazing: The Common Grazings have had an enlargement approved. The Golf Club bought land for the Grazings in lieu of the Grazings giving up land. This was never taken into Crofting Tenure and as the Grazings wanted to apply for grants they needed to put things in order.

North Harris Trust: NHT has approved the use of their Ranger by WHT for a half day a week, so some Walks have been suggested, and that they be run between 27 April 2020 & 7 September 2020. A programme will be prepared and then shared with tourist accommodation providers.

Residency Burden:

Chris left the room at 7.05pm

A greater discount is to be given to a local wanting to purchase a plot. The proposal has been sent to Maggie to check and to answer some questions relating to development times. It was thought by some that if someone sold-on a land or croft within ten years they should have to pay the discount back to the Trust.

Chris returned to the room at 7.13pm

Harbon Turbine: Now on site and it is hoped to have it up and running in the next week or so. There is a need to do a modification to the gearbox but Harbon are confident it will still fit. **Insurance** for this turbine is now only for storm/lightning and malicious damage.

Seilebost Turbine: The loan for this is now fully repaid and it is insured with NFU for Public Liability only.

Aspiring Communities Fund: The Trust has been given the go-ahead to proceed to the next stage in the Funding Process. This is for a project to increase the use of the Centre and to help to reduce social isolation. The Directors agreed in principle to put funding into this, but Linda will provide figures at a later stage when she knows more. It was also agreed to bring Peter Kerr on board to help to get an application in place.

Erosion at Seilebost: Concern has been raised about erosion at Seilebost and how it might affect the School. It was agreed to monitor the situation.

Community Engagement Officer's Report (Appendix 3):

Interpretation Panels: Carolyn has sent the information to the designers for the Interpretation Panels. Carolyn to circulate the draft to the Directors. There will be an

event for Leverburgh School to attend as well as an Opening Evening for when the Panels are installed.

Tesco Money: A textile designer has been booked to carry out a Workshop for adults and a later one for children.

Harris Forum

The Harris Forum had not met since the last Directors meeting.

6. **Health and Safety:** Nothing to report

7. **AOCB:**

AGM: It was agreed that the AGM should take the same format as last year. Roddy and Rhoda were both nominated to serve again as Directors.

Close: The Meeting finished at 7.41pm.

Next Meeting: 19th November 2019

Proposed dates for 2019/2020

17th December

21st January

18th February

17th March

21st April

19th May

16th June

18th August

15th September

20th October

17th November

15th December