

MINUTES – DIRECTOR’S MEETING 15th December 2020 at 6.30pm by Zoom

1. Attendance

Present: Murdo MacKay (Chairman), Diana Calvert, Neil Campbell (Secretary), Dougie Ferguson, Neil MacDonald, Rhoda MacDonald, Roddy MacDonald, Linda Armstrong (Commercial Manager), Iain MacIver (Community Participation Project Officer) and Deborah Coghill (Administrator)

Apologies: No apologies received.

2. Declaration of Interest: No Declarations of Interest

3. Minutes of 17th November 2020: Approved

4. Matters Arising:

Facilities Block: None of the Wernick buildings are built to be compliant with the Scottish Building Regulations, so Linda will look into alternative possibilities.

Seilebost School Renovations: Lewis Builders Ltd have won the contract for doing the School renovations so Fiona Porteous will come into the office on Wednesday 16th December 2020 to get the contract signed.

Booking System: Approval requested to proceed with a new booking system for the camping pitches, which will initially cost £750 in the first year and then reducing to £450 in subsequent years. The Directors agreed for this change to be made.

5. Updates:

Financial

November Profit & Loss YTD figures and Cash Flow Projections for WHRL were presented.

Neil Campbell and Norman Iain MacKay declared an interest as Director’s of WHRL.

The Director’s agreed to a short term loan of £4,000 to WHRL until the payment of Loss of Revenue from the Insurance Company on completion of the repair in March or April.

Commercial Manager’s Report

Generator: Specialist Welders suggested that the generator could be moved across so that it can be fitted onto the pipe. Dougie will arrange to meet up with Chris to do this.

Camping: The Directors agreed that a designated Camping employee can be hired from April to October. Looking at advertising as soon as possible. It was also agreed that the price of pitches could be increased to £30 across all the sites now that we are upgrading all the sites.

Camping Spots: The Council have said that going forward we are going to need planning permission for the Camping Spots along with licences to operate those Spots. Linda is waiting for more information from planning about what they will require.

Tourism Warden: Funding is being sought to extend Clara's role to include a tourism warden part. This would continue her role until September.

6. **Harris Forum:** A sub committee is to be set up to discuss Housing. Linda will be on that sub-committee. Rhoda Campbell is going to get together with West Harris Trust and North Harris Trust to discuss tourism and some of the issues that need addressing for 2021.
7. **Aspiring Communities:** Iain presented his report. He mentioned that Romy and himself would like to do some community visits. They have updated the Lone Working Policy with Covid 19 regulations in mind and Iain will email this round to the Directors.
8. **Health and Safety:** No incidents reported.
9. **AOCB**
Broadband: Installation in progress.
Staff Salaries: To be discussed by the Directors.
Residents List: Edited the Residents List and highlighted those who are vulnerable.
10. **Close:** Staff left the meeting at 7.35pm so that Directors could discuss Staff Salaries.

Next Meeting : 19th January 2021

Proposed dates for 2021

16th February

16th March

20th April

18th May

22nd June

17th August

21st September

19th October

16th November

21st December