

MINUTES – DIRECTOR’S MEETING 19th JANUARY 2016

1. **Attendance.**

Present: Murdo Mackay (Chairman), Neil Campbell (Secretary), Dougie Ferguson, Neil MacDonald, Rhoda MacDonald, Roddy Macdonald, Norman Iain Mackay, Finlay MacLennan, Richard MacLennan, Duncan MacPherson (Commercial Development Manager), Lisa MacDonald (Development Officer), Anna Helfrich (Centre & Events Manager) and Deborah Coghill (Administrator).

Apologies:

2. **Approval of Minutes 15th December 2015**

The minutes were approved with the addition of Rhoda MacDonald to the list of those in attendance.

3. **Matters Arising from the Minutes**

The Cliff – Roof

The Roof has been fixed. The motor for the door has been installed but Richard Allen has still to wire it up.

JMT Dates

Week beginning 9th May and week beginning 29th August.

4. **Review of Action Points**

Remove Letter of Thanks to CEC Funders

5. **Updates**

Financial

A monthly report for the West Harris Trust was shown (see Appendix 1).

Commercial Development Manager’s Report

The Report was noted (see Appendix 2). A discussion followed regarding the merits of allowing Sunday opening and Licensing at the CEC. After discussion it was **agreed** to postpone a decision on Sunday policy until the next meeting in February to allow time for reflection. The directors agreed licensing in principle. Anna will investigate the most appropriate solution to address the needs of community events and the general operation of a restaurant.

Development Officer's Report

The Report was noted (see Appendix 3), and the following decisions were agreed:

Community Resilience Application: It was felt that a willingness by the Trust to fund **part** of the Application might contribute to its success and consequently it was **agreed** that the Trust would fund the purchase of large flasks for the CEC and small flasks to be distributed in the community as need should arise.

Circus 2016: After some discussion the application by Steve Cousins to stay at the school was **rejected** due to it being used by tenants after the Trust has moved to Horgabost. Given the pressures on staff time due to other major projects and maternity leave it was **agreed** that it would not be practical to host the circus in 2016 but it could be considered in 2017.

6. AOCB

Broadband

Lisa reported that there has been **no further progress** on this issue.

Crown Estate LMA

It was agreed to **postpone** discussion of this issue until the next meeting in February.

Shootings Agreement

Richard Hird requested permission to renew his agreement for a further year and this was agreed.

Banking Approval – Deborah Coghill

It was agreed to authorise Deborah to have access to the Trust's internet banking facility.

Flensburg Students

Arrangements for the visit are proceeding satisfactorily. Lisa asked about the availability of more bicycles for the students during their stay.

Seilebost School

Rhoda MacDonald expressed an interest as owner of the adjacent property and therefore left the meeting. Munro Gauld's had provided costings and budgets for installing 3 or 4 pods in the grounds of the school and renovating the toilet block. The directors **agreed** that Lisa should explore this option along with letting the school for business space with LEADER and other funders.

Keystone Awards

Anna sought approval to register the community building for the Keystone quality award and management toolkit developed by SCVO for community facilities, and this was **agreed**.

7. **Date of Next Meeting:** Tuesday 23rd February 2016 at 7.30pm in Seilebost School.

Diary Dates for future meetings:

- March 22nd
- April 19th
- May 17th
- June 14th
- August 16th
- September 13th
- October 11th
- November 15th
- December 13th