

Centre & Event Manager Update – 20th December 2016

Licensing & Training: The Provisional Premises license has been approved.

Six of our volunteers attended “Child Protection Training for Volunteers” at the end of the November.

Advertising: The Logo is complete.

Weddings: Another wedding confirmed for 2017 (five next year and one in 2018).

Restaurant: The restaurant lease has been signed. It is proposed that the restaurant will open mid-February.

Merchandise

I have researched some ideas for items to sell from the centre to generate income and promote the Trust. I have had a quote for an illustration of the area including Trust assets and places of interest. This design could be used for mugs, booklets, brochures, postcards, maps and colouring sheets for children on a wet day.

Cycling

I have applied for funding for two bike shelters, a drying cabinet and staff lockers worth £10,500. We will be notified in February if we have been successful. CNES have funding which means they may be able to provide cycling skills and maintenance courses free of charge.

Furniture, Fixtures and fittings:

- Chairs are due to arrive very soon.
- The tables have been ordered and should arrive early February.
- The Office furniture is being installed on the 12th January.
- The chargepoints are being installed on the 16th January.
- Defibrillator: I am waiting for confirmation that a defibrillator could be provided prior to our fundraising events in February.

Events

- Housewarming Party: The community have already been invited to the Housewarming Party on January 19th but we may need to postpone. The restaurant has agreed to help with catering and volunteers are invited help with the food and learn how to use the new kitchen.
- Film Club: Thursday 26th January - BOY
Thursday 23rd February - The Grump
Thursday 23rd March - Deep Water Horizon
Saturday 25th March - The Jungle Book
- Fundraising Event for the Defibrillator: A Valentine’s Day event in collaboration with the Machair Kitchen- all profits to Lucky2Bhere
- Opening Ceremony: The Big Lottery Funding was approved. VIPs have been contacted for a date in March or April. I have also had a quote for a commemorative whisky glass which we could present to the adults in the community, the people who have funded the project and been part of the design and build process. This would leave a surplus that we could sell to recover our costs.

Policies etc. for approval

- Sustainable Transport Strategy
- Fire Safety Management Strategy
- Quote for Gallery Pedestals