

Centre & Event Manager Update – 15th November 2016

Licensing & Training: The licensing board are meeting in the week commencing 5th December they do not foresee any problems with granting the provisional premises license. The Environmental Health Officer is coming tomorrow to approve the kitchen.

I am attending a “Child Protection Training for Volunteers” workshop at the end of the month and will be encouraging other volunteers to come along.

Advertising: Scottish Wedding Directory can include a 2-page advertorial about getting married at Talla na Mara in their quarterly print magazine and online. The Logo and website design are still in progress.

Weddings: One wedding for 2018 now confirmed.

Restaurant: The final revision of the restaurant lease is now complete. The servery will be installed on December 14th.

Business Units and Treatment Room: The last remaining business unit has been let and we have a beautician interested in a regular let in the treatment room.

Gallery

I met with the Mentorship Officer at An Lanntair last week. They are interested in forging links with Talla na Mara. They would be happy to recommend exhibitions and workshops and help with curation in the Gallery. They also have some funding and promotional support to offer.

Furniture, Fixtures and fittings:

- Chairs are due to be delivered to Inverness the first week of December.
- The table design has been approved and we will be ordering soon.
- I now have a comprehensive “shopping list” of all items required before opening to the public.
- Metering the supply to the laundry is significantly less expensive than coin-operated models.
- New date for chargepoint installation to be agreed when tarmac is complete.

Events

- Film Club: The first screening is planned for the week before Christmas. We have a license for “Arthur Christmas” a family friendly Christmas film, this will be a complimentary event and can be extended event to welcome the community to the centre with mince pies and refreshments included.
- Opening Ceremony: The decision on the Big Lottery Celebrate fund application is due the first week of December.
- Fundraising Event for the Defibrillator: Our contribution to the cost of the unit is £1,500 Lucky2behere will provide training free of charge.
- Other Events: I have put together a suggested programme of events for 2017 including the revival of the Beach Festival.

Policies for approval

- Sale of Alcohol
- Smoking, Alcohol and Drugs
- PVG