

## Commercial Manager Update – 12<sup>th</sup> December 2017

### **Updates Talla na Mara**

- Successful first Christmas event with a very good attendance.
- Christmas decorations purchased with £200 budget approved and £150 contribution from the Machair Kitchen. Extra decorations provided by the Machair Kitchen.
- Christmas Film on 23<sup>rd</sup> December has been cancelled as it clashes with the Santa parade.
- 91 squares left to sell on the 1,916 including sales on the 15<sup>th</sup> December just before the draw. Profit so far £225. Distillery have also donated a gin gift set worth £82 which we plan to give as a win the gin prize for £2 a square.
- Bidding is coming in for the auction this will be promoted right up to the 22<sup>nd</sup> December.
- Two paintings have already been sold in the Gallery this month

### **Bookings this month and coming up**

- Scottish Agricultural College, National Trust for Scotland, People matters two-day training course

### **Enquiries**

- A concert for a well-known artist in March
- Community Energy Scotland conference in March

### **Other Updates**

- The Bòrd na Gàidhlig final report has been completed
- Mark's mid term report has been completed.
- Big Lottery have been thanked for funding the opening party, as far as I am aware no formal reporting is necessary, but I have asked for forms to be sent if required.
- I have chased up the SER certificate for an extended season for the marquee with Malcolm MacIver
- Grit bins in place and filled, Cigarette bollards have arrived
- Sink in Unit 4 to be moved next week
- Price for one tonne flatbed trolley for the tables £200 To be discussed
- The bin store was damaged in the storm quote requested for repair
- Quote for filters for the kitchen ventilation system requested from Linda.
- I have purchased a tarpaulin for the marquee frame

### **Snagging**

- The major snagging issues are the Septic Tank, cattle grid and **metering across the site.**
- Soundproofing is scheduled for WC 8<sup>th</sup> January and I have contacted Ron Murray and Nick Thompson to let them know when the restaurant is closed so disruptive jobs can be scheduled for this time if possible.
- I have made up a full snagging report to pass to Duncan.