

## Commercial Manager Update – 22nd June 2017

### Updates

#### Confirmed bookings:

- Sean Kerr Photography Exhibition through July
- Margarita Williams Exhibition Through August
- John Maher Exhibition as part of National Photography Festival

#### New Enquiries:

September: Point and Sandwick Away Day *and* Touring Network Micro Gathering

August 2018: one Wedding ceremony only *and* one small ceremony and reception

#### Recruitment and staffing:

- Two interviews for the Graduate placement are scheduled for the 26<sup>th</sup> and 27<sup>th</sup> June
- *This item has been removed for confidentiality purposes. It will be returned when the need for confidentiality has passed.*

Urgent Snagging: The access to toilets and showers at night has been a problem due to the design of the glass door this will be resolved later this week.

The Heat Recovery system is now operational and is being monitored. Eight replacement filters are required at a cost of £260 plus VAT

The Turbine has been drawing power since commissioning. A meter has been installed so we can estimate how much power has been used while the turbine has not been operational.

The motorhome pitches have now been levelled.

Signage: External signage is being manufactured.

Marquee: A full trial of the marquee sides and linings is going to happen tonight 22/6. The restaurant will close all day tomorrow 23/6 to allow us to set up and photograph seating layouts for large events. Volunteers have been invited to help.

Chemical Waste Disposal: A letter was sent to CNES, local councilors, community councils and the North Harris Trust. All are aware of the problem and they are working towards a solution. HIE would like to be kept informed and agree that a commercial Motorhome Service Point in Harris could be a solution.

#### Waste Collection

CNES have agreed to provide a recycling collection at Talla na Mara once every month.

The Shed A tenant at the shed would like more workshop space, plan attached. It has been suggested that the road to the cliff is resurfaced with compacted tarmac scalplings.

Pest Control: A pest control contract is being arranged for the centre

Fire Officer Visit: I have requested a visit which is scheduled for Friday 23/6/17

Community Archive Conference On the 14<sup>th</sup> June I attended this conference in Stornoway, very informative and useful contacts made.

DTAS Conference: September 3<sup>rd</sup> and 4<sup>th</sup> I have been asked to do a presentation “members story” with a question and answers session for the conference.