



Camping Warden West Harris Trust

Job Description

Job Title:	Camping Warden
Employer:	West Harris Trust
Location:	Isle of Harris, Outer Hebrides
Contract Type:	6 Months Fixed term from late April 2021
Hours:	32.5 hours per week (9am-4pm Monday-Friday)
Salary:	£9.50/hour plus 6% employers pension contribution
Mileage:	Mileage between sites will be reimbursed at a rate of £0.45 per mile

Job Purpose

Due to an expansion of camping facilities, the West Harris Trust (WHT) is looking to recruit a hardworking and motivated individual to carry out daily cleaning and routine checks across its three sites.

Main Duties and Responsibilities

The successful candidate will be employed to carry out specific tasks as set out below.

- Daily cleaning of camping facilities at Talla na Mara, Pairc Niseaboist and Seilebost School to a high standard, ensuring an exceptional level of customer satisfaction.
- Perform and document routine maintenance and safety checks.
- Adhere to Company health and safety policies, including the safe use of chemicals and equipment and Covid-19 hygiene measures.
- Administer booking enquiries.
- Be the customer face of Camping in West Harris, promoting the ethos of the Trust and West Harris/Harris as a holiday destination.
- Any other task as directed by Trust Management.

Essential and Desirable Criteria

The post requires a range of skills and attributes which are detailed below. The successful candidate will be expected to meet all the essential criteria and a proportion of the desirable criteria. WHT recognises that some of the desirable criteria will be developed during the course of employment.

Essential Criteria

- Be self-motivated, reliable and trustworthy, able to work independently, but also as a key member of a small team.
- Be able to follow instruction and work to a schedule.
- Relevant knowledge and skills through experience in previous employment.
- Strong people and communication skills.
- Computer and telephone skills to facilitate camping enquiries and bookings. Training will be given on our booking system.
- Ability to be flexible and adaptable.
- Access to a vehicle and hold a current driving licence.

Desirable Criteria

- Knowledge of Harris as a visitor destination and capable of offering advice to guests.
- Gaelic speaker.

How to Apply

For an application form, please email linda@westharristrust.org or visit www.westharristrust.org.

Completed application forms to be emailed to linda@westharristrust.org by **12pm Monday 12th April 2021**. From the applications, the Trust will form a shortlist who will be asked for interview.

If you have any questions please do not hesitate to get in touch with Linda Armstrong, Commercial Manager on 01859 503 900 or linda@westharristrust.org

Equal Opportunities

In employment the policy of WHT is to ensure that no job applicant or employee receives less favourable treatment on the grounds of sex, disability, creed, colour, race, age, ethnic origin, marital status, religion, sexual orientation, or responsibility for dependants or is in any way disadvantaged by conditions or requirements which cannot be shown to be justifiable.

WHT will apply this policy to the recruitment, training, remuneration, conditions of employment and promotion of its staff at all levels. WHT will undertake both initiatives to encourage under-represented groups to apply for posts, and specific training measures designed to correct imbalances at any level within the said organisation in terms of representation by black and ethnic minority; female or disabled employees.

West Harris Trust, Talla na Mara, Pairc Niseaboist, Isle of Harris, HS3 3AE
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